



## Non-Profit Organization Informational Packet

## BE THE DIFFERENCE



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## ARAMARK OVERVIEW

ARAMARK Corporation is the world leader in providing managed services. We serve two million customers each day in 22 countries across the globe. In 2003, ARAMARK was named #1 in the Outsourcing Services Category on Fortune Magazine's "most admired companies in America" list.

Today, no other single company provides as many different services to as many people as ARAMARK. The Sports and Entertainment Division of ARAMARK, which ARAMARK at the Allen County War Memorial Coliseum is a part of, provides managed services at over 170 locations including 35 professional sports arenas and stadiums, 30 convention and civic centers, 15 national and state parks and other popular tourist attractions. At each location, *Managed Services.....Managed Better* is the standard to our clients and their guests.

Our dedication to customer and client services has allowed ARAMARK Corporation to be one of the most respected companies in the country that provides food, beverage and support services.



# NON-PROFIT ORGANIZATION INFORMATION



- ⇒ Non-Profit organizations work at select concession locations during events.
- ⇒ In return for working the events at the Allen County War Memorial Coliseum, the Non-Profit Organization will receive a commission based on net sales.
- ⇒ All NPO group members **must** complete certain training classes in order to work. Additional training will be provided as needed.
- ⇒ ARAMARK management will ensure each group has completed all required training and will assist groups in the management of their stands.

## COMMISSIONS

**Commissions** are based on a percentage of the total gross receipts from the stand sales, less applicable sales tax.

Number of Events	Commission Rate	Bonus
1-14	11.0%	N/A
15-22	13.5%	\$ 25.00
23-30	14.0%	\$ 50.00

**Minimum Operations Requirements:** NPO are required to commit to a minimum of 14 events between October 1st and September 30th

### Age Requirement:

All Non-Profit group volunteers must be at least 18 years of age. Cashiers must be 21 to server beer.

### Insurance:

Insurance is a mandatory requirement. The coverage will include ARAMARK at the Allen County War Memorial Coliseum .

### Training:

All group leaders and volunteers acting as stand leaders must attend NPO orientation. This training will include basic food handling, customer service and stand operations.

For the volunteers, training will be hands on training.

Information will be provided regarding proper food safety handling, cooking guidelines, customer service and how to properly use the equipment and cash registers.

A trainer will be provided to your group for the first three events.

### Uniforms

All volunteers will be attired in a collared golf shirt, black pants (no jeans), comfortable closed toe, closed heel, rubber-soled shoes, and a hat or visor.

### Number of volunteers needed:

The number of volunteers needed to run a location depends upon the stand size and event. For a permanent stand, 8-10 volunteers. For a portable stand, 2-4 volunteers are needed. We recommend that your group has a strong volunteer pool of at least 15 volunteers to operate a successful season.

### How to get started:

Complete attached form and return to ARAMARK.

Upon receiving this interest form, we would like to meet the group leader(s) and discuss how this can be a match for your group and ARAMARK

## Contact Information

Organization Name: \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Position with the Group: \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

E-Mail

Are you a qualified 501(3) (c) Non-Profit Group?  Yes  No

How many participating members are in your group? \_\_\_\_\_

Does your group have prior experience working other sporting facilities such as Parkview Field, High School Concession, etc.?  
 Yes  No

What commitment level is your group interested in working ?  
 12 minimum level  15-22 Events  22 and above

Where and how long? \_\_\_\_\_

Comments: \_\_\_\_\_

**Once this is completed, please return to the Non-Profit coordinator at:**

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 Fort. Wayne, IN 46805

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